

Minutes: BADMINTONscotland Board Meeting Conference Call

Wednesday 15th July 2020 at 6:00pm

Board:	David Gilmour	Acting Chair & Company Secretary
	Frank Turnbull	President
	Carolyn Young	Vice President
	Keith Russell	Chief Executive
	Morag McCulloch	Events Committee Chair
	Jill O'Neil	Engagement Committee Chair
	Ian Campbell	Immediate Past President
	Christine Black	Performance Committee Chair
	Gordon Haldane	Chair of Finance
Invited:	Keith Farrell	
	Lorna Callan	sportscotland
	Penny Dougray	Minute Taker

1	APOLOGIES FOR ABSENCE
	There were no apologies for absence.
2	MINUTES OF MEETING HELD ON 13 MAY 2020 (previously circulated)
	After one small amendment (to correct Jill O'Neil's title), the minutes were approved.
3	DECLARATION OF ANY INTEREST
	Both David Gilmour and Gordon Haldane received payments for coaching services.
4	MATTERS ARISING/OUTSTANDING ITEMS
	To meet governance requirements, progress on Independent Directors was required.
5	CEO Report
	Keith Russell updated on operational matters in the last period. In terms of Covid-19, the return to play advice provided by sportscotland, particularly Aileen McGillivray, had been invaluable, and thanks were expressed. Whilst the Scottish government had introduced Phase 3, this did not include return to play for indoor sport. However, National

	<p>Senior Squad players had returned to play on Monday 13 July (with strict adherence to sportscotland guidance being followed). Return to play for other athletes would be considered following the introduction by the Scottish Government of Phase 4, and after sportscotland had signed this off. It was noted that the re-opening of facilities would be delayed for some time beyond the commencement of Phase 4.</p> <p>With indoor play not feasible at present, we continued to promote #BaddersatHome (outdoor badminton). Air Badminton shuttles had been ordered and were due for delivery this week, at which point they would be advertised for sale on the Badminton Scotland website, at £12 per tube of 3 shuttles, £4 of which would be profit to SBU.</p> <p>Keith Russell would attend the BWF Virtual AGM on Saturday 18 July, and he highlighted key points on the agenda. The Board agreed that Scotland vote in favour of all the proposed amendments.</p> <p>Following a phone call between the four Home Nations, Adrian Christy had advised he would not travel to the Badminton Europe ADM; and there was a strong opinion amongst the group that, even if competitions took place, the level of entries would be low, given concerns about travel this view included the European Juniors which would now be held in Finland, following Poland's withdrawal from hosting. It was unlikely, though not guaranteed, that the Welsh Open would be cancelled, though Ireland hoped to host the 2020 Irish Open. Consideration would be given to the possibility of arranging a series of GB/Ireland tournaments, should the Scottish, Welsh and Irish internationals not take place.</p> <p>The Board endorsed further discussions taking place around arranging such an event, in principle, though the key consideration must be around protecting cashflow.</p>
6	GOVERNANCE
	<p>Recommendations</p> <ul style="list-style-type: none"> • To note the main changes to the Articles of Association and Bye Laws <p>6.1 Revised Articles and Bye-Laws</p> <p>A quorum for both the AGM and half yearly meeting were agreed. The terms of the revised Articles included the option for votes to be made by proxy or virtually, as well as in person.</p> <p>The revised Articles and Bye-Laws would be updated following the Board meeting and the latter would be circulated to all Groups prior to the AGM on 26 August 2020.</p> <p>6.2 2020 AGM</p> <p>All Committee Chairs were up for re-election at the 2020 AGM.</p> <p>Keith Russell and David Cameron, Business Administrator, were progressing a voting process for the AGM. If required it was agreed that Lorna Callan and Colleen Walker, would take on this role.</p> <p>The roles of specific Board members may be discussed at a future AGM, possibly in 2021 with the length of appointments reviewed, ensuring that the terms of all Board members did not expire simultaneously. Lorna Callan advised that UK Sport provided good advice on Board structures, and that many boards had a 3-year term of Board membership, with the option to extend for a second term of 3 years.</p> <p>The Board agreed that a maximum of 3 terms of 2 years for Board membership.</p>

7	COMMITTEE REPORTS
	<p>7.1 Finance</p> <p>7.1.1 Finance Committee Report.</p> <p>The updated budget had been circulated, which showed a projected increased loss of £44K. Further work would focus on obtaining a positive cash flow.</p> <p>Recommendations</p> <ul style="list-style-type: none"> • The Board agreed, in principle, that the Scottish Open be cancelled, though no formal decision would be notified to Badminton Europe at this stage (the latest date for doing so, to avoid fine, was 10 August). Consideration had been given to hosting the qualifying stage of the European Mixed Team Championships however, financially this was not feasible. • The Board also agreed that a revised structure for the RPS be developed for the foreseeable future; • and that clubs be offered a 20% discount on membership. <p>7.1.2 KPIs</p> <p>No changes have been made to the KPIs at this time.</p> <p>7.1.3 Risk Register</p> <p>Keith Russell to circulate an updated Risk Register to the Board.</p> <p>7.2 Performance</p> <p>Recommendations</p> <ul style="list-style-type: none"> • The Board agreed to selection criteria being produced for the European U19 Championships and World Juniors when practical. • Noted positively the appointment of Alan McIlvain as the new Performance coach. • Agreed the Badminton Scotland Athlete Representatives Terms of Reference document. • Noted the current position regarding places for the 2022 Commonwealth Games and that IK and CB would continue to work with CGS to increase the number of players able to be selected. Badminton is in the open allocation system where there were 102 places over 11 sports (reduced from 123 in Gold Coast) with badminton assured of 4 places. It was key for badminton to have robust badminton-specific selection criteria to support a higher number of players being selected, and thus providing the opportunity to compete in the Team Event. • Noted the decision to appoint a team manager for Junior overseas events and that Christine Black and Jill O'Neil were developing a Team Manager role specification. <p>The National Senior Squad had recommenced training on Monday 18 July.</p> <p>GB Badminton –</p> <p>No reply had been received from GB Badminton regarding the proposed changes to the MOU and LHN documents.</p>

	David Cameron would contact groups requesting they confirm their AGM representative(s).
	The meeting ended at 2140 hours.