



International Sportsperson Endorsement Requirements

This guidance is to be used for all International Sportsperson governing body endorsement requests made on or after 6 April 2024

Section 1: Overview of governing body endorsements for the International Sportsperson route of the points-based system

This page provides a brief explanation of what endorsement requirements apply in respect of the International Sportsperson route of the points-based system. The Immigration Rules for the International Sportsperson route can be found at Appendix International Sportsperson.

The International Sportsperson route is for elite sportspeople and coaches who:

- are internationally established and whose employment will make a significant contribution to the development of their sport at the highest level in the UK
- who will base themselves in the UK
- will be filling a post that cannot be filled by a suitable British citizen or person who has a right to enter or stay in the UK without restriction.

The application process explained:

Migrants applying to come to the UK under the International Sportsperson route need to be sponsored by an organisation that has an International Sportsperson sponsor licence.

If you wish to sponsor such migrants, you must have a sponsor licence. Before you apply to the Home Office for a licence you must be endorsed by the approved governing body for your sport. This endorsement confirms to the Home Office that the application for a licence is from a genuine sports club (or equivalent) that has a legitimate requirement to bring migrants to the UK as sportspeople. Once licensed, you can assign certificates of sponsorship to a sportsperson or coach with a job offer that allows them to apply for entry clearance or permission to stay in the UK. Each individual must also have a personal endorsement from the approved governing body for their sport before you assign the certificate of sponsorship.

An **approved governing body** is one specified in [Appendix Sports Governing Bodies](#) of the Immigration Rules. Such a governing body must be recognised by one of the home country sports councils such as sportscotland or Sport England, and will have been approved by the Home Office before being included in [Appendix Sports Governing Bodies](#) of the Immigration Rules.

Approved governing bodies will work within the Home Office's '[Code of practice for sports governing bodies](#)' and must comply with any immigration regulations, UK legislation and the principles of the points-based system as detailed on the [GOV.UK](#) website.

Length of endorsement

Governing body endorsements should be issued for a period appropriate to the period of approval for sponsorship, that is:

Type of application	Length of endorsement
Sponsor	4 years from date of issue.
Migrant	For an initial maximum period of 3 years, with a further extension of a maximum period of 3 years. If the contract is for fewer than 3 years, it will be issued for the length of the contract.

Change of employment

If a migrant is intending to change employer, their new employer must request a new governing body endorsement. The endorsement can be issued for the length of the contract or to the maximum period permitted within the route, whichever is the shorter. The new employer must assign a new certificate of sponsorship to the migrant to allow them to apply to the Home Office for new permission to stay. Permission to stay must be granted before the migrant can start work with the new employer.

Salary

The salary should be agreed as part of the contract between the migrant and the sponsor. This and the other conditions of employment should be at least equal to those normally given to a resident worker for the type of work undertaken.

Supplementary employment

International Sportsperson migrants are eligible to undertake supplementary employment under the Home Office supplementary employment regulations.

The '*Supplementary employment*' section [Workers and Temporary Workers: guidance for sponsors - Sponsor an International Sportsperson guidance](#) has more information on this.

Compliance with the Code of Practice for Sports Governing Bodies

In reviewing this criteria, Badminton Scotland confirm we have reread the Code and agree to our roles and responsibilities as set out within. We confirm we have acted in full compliance with the principles of the Code during this annual review.

Section 2: Requirements

This section explains the Badminton Scotland requirements UNDER THE International Sports Person route. The requirements are effective from 6 April 2024.

Only the roles listed as part of this criteria are eligible for endorsement.

These requirements apply to Scotland only.

Consultation

The following requirements have been agreed by the Home Office following consultation with Badminton Scotland.

Prior to contacting the Home Office during the annual review of this criteria, Badminton Scotland confirm that full consultation has been carried out, this includes any organisation that could be interpreted as an interested party, such as clubs, bodies, or player associations related to badminton in the UK.

Review

The requirements will be reviewed annually. The next review will be in March 2025.

Length of season

The season for badminton runs from August to July. Although, depending on the nature of the role this may not be affected by the length of the season.

Requirements

The table below shows the endorsement requirements for sponsors and migrants.

Category	Requirement	
Sponsor	Governing body endorsements for sponsors will be issued for the following bodies recognised by Badminton Scotland: <ul style="list-style-type: none">▪ Badminton Scotland▪ Badminton Scotland Performance Training Hubs	
Migrant	Sparring Partner	Governing body endorsements will be available for migrants who are seeking employment in member/partner organisations as a sparring partner If individuals meet the following requirements: During the 48 months immediately prior to the date of the governing body endorsement application the sparring partner must have been part of a national squad in a playing nation ranked in the top 12 in the world for a minimum of 6 months collectively during the period as measured by the badminton World Federation (BWF) Team Rankings or who is currently ranked in the top 50 in the world as measured by the BWF Player Rankings (Senior).
	Coach	Governing body endorsement will be available to full-time coaches if they meet the following requirements:

Category	Requirement
	<p>International Sportsperson</p> <p>The individual:</p> <ol style="list-style-type: none"> I. is qualified to UK Coaching Certificate (UKCC) Level 3 standard or holds a non-UK qualification that is at least equivalent to the UKCC Level 3 standard coaching qualification as confirmed by Badminton Scotland, or II. holds an undergraduate degree or masters in sport science or a related discipline, or III. has been employed as a Performance Manager for at least 5 years in a top league or national association, or IV. has 5 years' experience in similar elite sports. <p>And</p> <p>Has at least 3 years' experience working with a national squad ranked in the top 12 in the world as measured by the BWF Team rankings (senior) or has a proven track record working with elite players in delivering World, Olympic and/or BWF Super Series medals.</p>
<p>Injuries, Absences and Suspensions</p> <p>Matches or games for which the applicant was unavailable for selection are to be excluded when calculating any appearance percentage. Unavailable for selection means the applicant was not available to play due to injury or suspension and written evidence supporting this, setting out the games missed and the reason(s), must be provided by the applicant's National Association or club doctor to Badminton Scotland for consideration.</p> <p>Consideration will be given to the following when applying the criteria: injury; a period of maternity or paternity leave; serious illness or any legitimate medical reasons; suspension; international duty; bereavement; or family crisis.</p> <p>In order to obtain the governing body endorsement, the individual must not be subject to a provisional suspension or any unexpired period of ineligibility from playing and/ or coaching activities in any jurisdiction as a result of being charged with or found guilty of a corruption offence and/ or a doping offence and/ or another misconduct offence</p>	

This information is available on the [Badminton Scotland](https://www.badminton-scotland.org.uk) web site.

For any queries relating to the requirements or the endorsement process please contact:

Badminton Scotland Governing Body Endorsements
Badminton Scotland
40 Bogmoor Place
Glasgow G51 4TQ
Telephone: 0141 445 1218
Email: finance@badmintonscotland.org.uk

Information on visas and immigration is available on the [GOV.UK](https://www.gov.uk) website.

Dispute handling procedures

Where an application for an applicant covered by the requirements for a governing body endorsement as set out for International Sportsperson has been refused on the grounds that the applicant fails to meet the published requirements, the sponsor may seek a review of the application. The sponsor will have 28 days to request a review. In these cases, Badminton Scotland will refer the sponsor's evidence to an independent panel as set out below.

Where possible the sponsor's supporting evidence will be sent to the panel in advance for their consideration in order to allow an informed decision. Sponsors should note that, in respect of any application, there will only be one review panel available, and the decision of the Review Panel is final (subject to final appeal). Sponsors should therefore ensure all evidence it wishes to present in support of its application is presented to the panel. If the sponsor has previously made

an application that was unsuccessful at panel a further panel cannot be requested for the same applicant during the season unless their status changes and they meet the requirements whereby a new application can be submitted.

If the initial review is refused, the applicant may request a final appeal as set out at point **d**.

a. The Review

The request for a review may only be made by the sponsor for whom the governing body endorsement has been initially rejected by Badminton Scotland.

A review shall be commenced by the sponsor submitting a notice of appeal within 28 days of the initial decision to the Badminton Scotland Disciplinary Officer (The CEO). The notice of appeal shall:

- i. set out details of the decision appealed against and, if the whole of the decision is not appealed against, identify that part of it which is appealed against;
- ii. set out in full the grounds of appeal and an appellant shall not be entitled to rely in any ground of appeal not set out in the notice of appeal; and
- iii. be accompanied by a deposit of £100. The panel shall have discretion as to whether the deposit is returned.

The procedure for appeal will be in accordance with the Disciplinary Regulations and the Review Panel shall be comprised as detailed below.

b. The Review Panel

The Review Panel will be appointed by the Disciplinary Officer. The appointed Review Panel shall consist of: an independent chairman, one representative of Badminton Scotland (who has not been involved in the initial decision) and one representative of named further representatives.

c. Refusal at Review

An endorsement request at review may be refused if the applicant does not meet the relevant criteria set out in this document or fails to provide the mandatory documents.

Badminton Scotland will notify the sponsor and the applicant in writing of any endorsement request which is refused at review stage, setting out the reasons for refusal.

d. Final Appeal

The applicant shall have 7 days from the date of the written refusal at review stage to submit a final appeal in writing to Badminton Scotland.

PLEASE NOTE: The applicant may only submit a Final Appeal on the basis that Badminton Scotland have not applied the endorsement criteria correctly.

Badminton Scotland shall consider the final appeal and any evidence submitted in support and shall, within 7 working days of the receipt of the final appeal, notify the applicant of its decision.

e. The Decision

Badminton Scotland will make a decision using the above criteria which shall be final and binding. There are no other grounds of appeal.

Section 3: Process for applying for an endorsement

How to apply for governing body endorsements for International Sportsperson (ISP) route

Member/ Partner Organisations applying for a sponsor licence endorsement should use the Application form in **Annex A**.

Member/Partner Organisations applying for a migrant endorsement should use the application form in **Annex B**.

All potential sponsors should note that the purpose of an endorsement for a prospective sponsor is to confirm to the Home Office officials processing sponsor applications that the application is from a bona fide sports club or equivalent that has a legitimate requirement to bring migrants to the UK as sportspeople. The Home Office has additional criteria for sponsors that must be met in order for a Member/ Partner Organisation to be granted a sponsor license. It is not Badminton Scotland who will grant a sponsor license.

Once a Member/ Partner Organisation has obtained its sponsor licence from the Home Office, the sponsor will be able to apply for Certificates of Sponsorship, which it will allocate to migrants coming here to work for it. Each migrant that a Member/ Partner Organisation wishes to employ needs to be assigned a Certificate of Sponsorship.

However, before a Member/ Partner Organisation can assign a Certificate of Sponsorship to a sportsperson, they will also have to obtain an endorsement from Badminton Scotland for all applications made for individual sportspeople and coaches.

There is an administration fee of £100 for each governing body endorsement for sponsor licenses and migrant visa applications. Cheques must be included with applications, made payable to Badminton Scotland Ltd.

Annex A - Sponsor Licence Governing Body Endorsement Application Form

This form should be used to apply to Badminton Scotland for a Governing Body Endorsement of an application for a Sponsor Licence under the Home Office Points Based System for Managed Migration.

Please complete all sections of the form below unless otherwise indicated:

Name of Organisation:	
Address:	
Contact Name:	
Position:	
Email Address:	
Telephone Number:	
Date of Application:	
Supporting Evidence Required:	
Signature:	

An administration fee of £100 is required.

Please send this form to: FAO Chief Executive via keith@badmintonscotland.org.uk

The information on this form may be disclosed to the Home Office in the event that they investigate the Badminton Scotland processes and procedures.

Annex B - Migrant Governing Body Endorsement Application Form

This form should be used to apply to Badminton Scotland Governing Body Endorsement of an application for a migrant under International Sportsperson Route of the Home Office Points Based System.

Please complete all sections of the form below unless otherwise indicated:

Full Name of Player/Coach:	
Short (12 months or less) or Long Term (Application (Exceeding 12 Months) - please delete as appropriate	
Address:	
Name of Organisation:	
Sponsor Licence Number:	
Contact Name:	
Position:	
E-mail Address:	
Telephone Number:	
Date of Application:	
Signature:	

An administration fee of £100 is required.

Please send this form along with supporting evidence that the Player/Coach meets the criteria for endorsement to:

FAO Chief Executive via keith@badmintonscotland.org.uk

The information on this form may be disclosed to the Home Office in the event that they investigate the Badminton Scotland processes and procedures.