



## **Regulated Work With Protected Adults – Checklist**

Regulated work with protected adults is paid or unpaid work with those over 16 where the normal duties involve work within one of the services in Part 1 **and** at least one of the activities in Part 2 below. The activity must be regular and not incidental to the role **OR** the target group/purpose of the organisation **OR** where it is a mandatory requirement for protected adults to attend. For example, if the activity is open to all or targeted at children, it is incidental that some protected adults attend or participate and no protected adults check is required.

You should read the services in Part 1 and then the activities in Part 2 below carefully and if the role involves at least one in each part then you can confirm the position will qualify for a PVG check with protected adults.

### **Part 1 – Type of Service**

There are 4 types of adult service, listed A – D below. Your organisation must meet the criteria for at least 1 of these services.

#### **A)**

##### **Service Type : Welfare**

A welfare service involves providing support, assistance, advice or counselling to adults with particular needs. To be considered this service type, your organisation must meet the definitions for both a 'Welfare service' and 'Particular needs' below:

##### Definition of a Welfare Service:

The service is provided in the course of work to one or more persons aged 16 or over AND is delivered on behalf of an organisation

AND requires training to be undertaken by the person delivering the service

AND has a frequency and formality attached to the service

AND either requires a contract to be agreed between the service provider and the recipient of the service prior to the service being carried out OR is personalised to the individual adults needs

##### Definition of Particular Needs:

Particular needs are defined as a specific requirement an individual may have arising from either physical or mental illness, or physical or mental disability which may disadvantage that person when compared to the rest of society. Please provide information on particular needs of the adults accessing your service and how you provide support, assistance, advice or counselling to those adults.

#### **B)**

##### **Service Type: Care**

To be considered this service type, your organisation must meet **one** of the following criteria:

- The service is registered with the Care Inspectorate as a support service
- The service is registered with the Care Inspectorate as an adult placement service

- The service is registered with the Care Inspectorate as a care home service
- The service is registered with the Care Inspectorate as a housing support service
- The service is registered with the Care Inspectorate as another type of service (please specify – any other service is not classed as Care under PVG but may fit under one of the other Service Types).

## C)

### Service Type: **Health**

To qualify as a health service, the service must be provided or secured by a public health body concerning the treatment, care and support of and the provision of advice and assistance to individuals in relation to health and well-being or a similar service provided by an independent health care service provider.

Is your organisation an independent health care service **OR** replacing a core NHS service **OR** fully funded by the NHS **OR** receiving a high proportion of referrals from primary care services?

If yes, please provide more information about your organisation by contacting us.

## D)

### Service Type: **Community Care**

To be considered this service type, your organisation must meet one of the following criteria:

- The service is provided or secured by the Local Authority or Health Board under the Social Work (Scotland) Act 1968.
- The service is provided or secured by the Local Authority or Health Board under the Mental Health (Care and Treatment) (Scotland) Act 2003.

If you meet the criteria for Community Care, please provide information about your organisation by contacting us.

## Part 2 – List of Activities

- Caring for protected adults
- Teaching, instructing, training or supervising protected adults
- Being in sole charge of protected adults
- Providing assistance, advice or guidance to a protected adult or particular protected adults which relates to physical or emotional wellbeing, education or training
- The normal duties of the role give the opportunity for unsupervised contact with protected adults in a care home occupied mainly or exclusively by individuals aged 16 or over which is provided by an organisation carrying on a care home service
- The normal duties of the role give the opportunity for unsupervised contact with protected adults in a residential establishment or accommodation occupied exclusively or mainly by adults aged 16 or over which is provided by, or the provision of which is secured by, a council under social work or mental health legislation
- The role involves directly managing or supervising someone doing regulated work with adults
- Charity Trustee in a charity who's main purpose is to provide benefits for adults AND the principle means of delivery of those benefits is by its workers doing regulated work with adults